



September 30, 2021

Subject: Mandatory COVID-19 Vaccination

In compliance with the [California Department of Public Health \(CDPH\)](#) and the [Department of Developmental Services \(DDS\)](#), Imperial Valley Respite, INC. has implemented a mandatory vaccination policy effective immediately requiring the COVID-19 vaccination for all employees. In accordance with our duty to provide and maintain a workplace that is free of known hazards, we must comply and adopt this policy to safeguard the health of our employees and their families, our consumers, and the community at large from infectious diseases that may be reduced by vaccinations.

The newly mandated order provided by CDPH and DDS applies to all in-home direct service workers and/or regional center service provider workers. Per the order, all employees must receive full vaccination (defined as one dose of a one-dose vaccine, or both doses of two-dose vaccines) by November 30, 2021.

Individuals seeking an exemption from this requirement for medical or religious reasons should download and complete a request for accommodation form from our company website. Completed forms should be submitted to info@anscorp.net. All other exemption request as identified in the order should be directed to info@anscorp.net.

The company must maintain records pursuant to the CDPH Guidance for Vaccine Records and Guidelines & Standards with the following information: (1) full name and date of birth; (2) vaccine manufacturer; and (3) date of vaccine administration (for first dose and, if applicable, second dose). Therefore, everyone is required to provide a copy of the vaccine card to info@anscorp.net.

Additional information and Frequently Asked Questions may be found on the [Imperial Valley Respite Website](#). To find more information on where to receive the COVID-19 Vaccination please visit the California Department of Public Health's COVID-19 Vaccination [website](#).

We appreciate your understanding and cooperation with this new requirement.

Sincerely,

Imperial Valley Respite, INC.